

**Mississippi Real Estate
Appraiser Licensing and Certification Board**

MINUTES

December 15, 2016

The Mississippi Real Estate Appraiser Licensing and Certification Board held their regular meeting on Thursday, December 15, 2016 at the Board office located at 4780 I-55 North, Jackson, Mississippi.

Chairman Amelia Lovorn called the meeting to order at 9:00a.m.

The following Board Members were present: Board Member Amelia Lovorn, Board Member Doug McKinnon, Board Member Glenn Bright, Board Member Norman Cannady and Board Member John Holliday. Others in attendance were Michael McGee, Deputy Director; Holly Hood, Administrative Assistant; Robert Praytor, Administrator and William Hussey, Board Attorney. Michelle Denton, Administrative Assistant was absent. Guest in attendance was Jean McCarty.

OLD BUSINESS

Member McKinnon made a motion to approve the minutes of the November 10, 2016 regular meeting. The motion was seconded by Member Cannady and passed unanimously.

NEW BUSINESS

Election of New Officers

Member Holliday moved to nominate Member Doug McKinnon as Chairman. The motion was seconded by Member Cannady and passed unanimously.

Member Bright moved to nominate Member Norman Cannady Vice Chairman. The motion was seconded by Member Holliday as passed unanimously.

Financial Statements

Robert Praytor presented the Financial Statements for the period ending:

- 10/31/2016 FY'17 with an ending balance as \$267,545.50
- 11/30/2016 FY'17 with an ending balance as \$292,204.33

Member Holliday made a motion to approve the above Financial Statements as presented subject to audit. The motion was seconded by Member McKinnon and passed unanimously.

Reasonable & Customary Fee Study

Member McKinnon made a motion not to commission a Reasonable and Customary Fee Study at this time. The motion was seconded by Member Cannady and passed unanimously.

Continuing Education

Member Bright made a motion to approve all courses presented for approval. The motion was seconded by Member Holliday and passed unanimously.

A la Mode Technologies LLC

- Developing Compliant Reports with TOTAL
- Mobile Appraiser Workflow
- Controlling Your Data With TOTAL
- Accurate Sketching Made Easy

Appraisal Institute

- Valuation of Conservation Easements
- Online General Appraiser Site Valuation & Cost Approach
- Supervisory Appraiser / Trainee Appraiser Course
- Condemnation Appraising: Principles and Applications

Columbia Institute

- Comprehensive Square Foot Calculations, No 155
- Shades of Green Residential Appraisal, No 156

McKissock

- Support Your Adjustments Techniques for Residential Appraisers
- Exploring Appraiser Liability
- Documenting the Appraiser's Work File
- Analyze This! Applications of Appraisal Analysis
- Appraisal Practices of Manufactured Housing
- Supporting Your Adjustments Methods for Residential Appraisers

Millsap College / Rogers & Associates, LLC

- Commercial Real Estate Investment Seminar

Van Education Center

- Basic Appraisal Principles

The Board recessed for break at 10:20

The Board reconvened from break at 10:30

Investigative

MAB Investigator Danielle Morales presented the investigative portion of agenda.

Member Holliday will be the next reviewer for the Investigative Committee.

Danielle stated that (4) four Appraiser complaints have been received since the November 10, 2016 Board Meeting.

Member Holliday made a motion to approve all disciplinary actions brought before the board. The motion was seconded by Member McKinnon and passed unanimously.

Upon discussion, the Board voted to hold the next regular Appraisal Board Meeting on January 26, 2017 and February 23, 2017 with possible board hearings.

Adjournment

Member McKinnon made a motion to adjourn the meeting at 10:55 a.m. Member Cannady seconded the motion which passed unanimously with all members voting.

Approved this 26th of Day of January, 2017

Doug McKinnon - Chairman

John Holliday - Board Member

Glenn Bright - Board Member

Norman Cannady – Board Member

Amelia Lovorn – Board Member

Michael E. McGee – Deputy Director

Holly Hood – Administrative Assistant